



## JOB POSTING: Financial Controller & Bookkeeper

**MONSTR Sense Technologies, LLC** is a team of scientists and engineers developing advanced ultrafast imaging and spectroscopy tools to solve hard problems in fundamental research and the semiconductor industry. We simplify the complex parts of optical measurements so our customers can achieve great results without great effort.

As we continue to grow, we are seeking a detail-oriented and versatile **Financial Controller & Bookkeeper** to lead our financial operations and ensure the fiscal health of our expanding startup environment. This role is essential for maintaining the integrity of our financial data while providing the strategic insights needed to scale our production and R&D initiatives.

### Objective

You will oversee the end-to-end financial lifecycle of the company, bridging the gap between daily bookkeeping and high-level financial strategy. This includes managing all accounting functions, overseeing procurement costs for hardware components, and ensuring compliance with financial regulations. You will serve as a key partner to the leadership team, providing the financial framework necessary for our multidisciplinary teams to succeed.

### Key Responsibilities

- **Full-Cycle Accounting:** Manage Accounts Payable, Accounts Receivable, and general ledger maintenance to ensure accurate and timely financial reporting.
- **Financial Oversight:** Lead the month-end and year-end closing processes, including bank reconciliations and financial statement preparation.
- **Procurement & Supply Chain Support:** Partner with the Product Engineer to oversee procurement of raw materials, negotiate vendor pricing, and manage global supply chain costs.
- **Budgeting & Forecasting:** Manage project scheduling and financial risk analysis for existing and upcoming hardware and software projects.
- **Compliance & Audit:** Ensure adherence to federal, state, and local financial regulations; oversee environmental or specialized tax credits as applicable.
- **Process Improvement:** Implement Lean methodologies within financial workflows to optimize efficiency in a growth-oriented environment.
- **Payroll & Benefits Administration:** Manage the administration of inclusive benefits, including 401k matching and health insurance programs.

### Qualifications

#### Minimum Requirements:

- **Education:** Bachelor's degree in Accounting, Finance, or a related business field.
- **Experience:** 3-5+ years of experience in financial management, preferably within a manufacturing or technology startup environment.
- **Technical Proficiency:** Expert-level experience with accounting software (e.g., QuickBooks) and advanced proficiency in Excel; familiarity with ERP/PDM systems for inventory tracking is a plus.
- **Communication:** Strong communication skills for collaborating with internal teams and external global suppliers.



### Preferred Skills:

- Experience with Product Life Cycle management and its financial implications.
- Certifications such as CPA, CMA, or Project Management (PMP).
- Ability to function independently without supervision in a fast-paced environment.
- Knowledge of R&D tax credits and semiconductor industry financial standards.

### Benefits & Culture

MONSTR Sense Technologies, LLC offers an inclusive benefits package:

- **Competitive Salary:** Commensurate with experience.
- **Retirement:** 401k Matching.
- **Health:** Comprehensive Health Insurance.
- **Flexibility:** Flexible paid time off and flexible working hours.
- **Relocation:** Employer-provided relocation package for qualified candidates.

**Pay:** \$65,000 - \$85,000 per year

**Location:** 3830 Packard St., Ste. 100, Ann Arbor, MI 48108.

**Diversity:** We are an equal opportunity employer committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on protected characteristics as outlined by law.

### Links:

MONSTR Sense website: <https://www.monstrsense.com>

Learn about Ann Arbor: <https://www.annarbor.org>

### How to Apply

If you are interested in this position, please reach out by email to **Eric Martin** ([emartin@monstrsense.com](mailto:emartin@monstrsense.com)) with your resume.